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George Albright Marion County Tax Collector PO Box 1178 Ocala, FL 34478

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Branch Offices

We are dedicated to helping our customers in the most efficient and timely manner that we can. We would like to remind you our staff in the branch offices must wait on everyone and cannot place you ahead of customers who have been waiting with numbers. You can drop deals off and they will call you when the paperwork has been completed. You may also walk one deal through, however you must wait in line. For you to receive special attention you must visit the Dealer Office located at the main branch. If you have any questions, please feel free to contact the Dealer Office at 352-368-8272.

Texas Titles

Effective immediately the signature line on the face of the Texas title DOES NOT have to be signed by the owner. The signature of seller on the back of the title transfers ownership. However, if there are two registered owners listed on the title both people will need to endorse the title as sellers on the back.





Transferring Tags

It is always the dealers responsibility to verify if the customer physically has their tag or if they need it replaced. We are happy to help you when you call to see if the customer has any



tags available, but ultimately it is your responsibility to verify that the customer wants to have that particular tag transferred and if they have possession of it.

Creating Businesses

When creating an original business customer and using Sunbiz website to prove the validity of the business, the company must show as active on the website. However, once the business has been created, you are not required to check the status each time the company has any work processed.

2nd Annual Car Show

Even with the clouds and drizzle, the 2nd Annual George Albright, Tax Collector Car Show was a huge success! Over \$8300 was raised to help the various local charities our office supports throughout the year. A BIG THANK YOU to all our dealers who helped with sponsorships, items for goodie • bags, our "wavy man" and getting the information out to your customers. We appreciate all of you! We look forward to seeing everyone at our 3rd Annual Car Show on March 16, 2013!







EFS Updates



Thank you everyone for your outstanding effort! It is truly a pleasure to work with all of you! Just a few things to look out for:

- Title Tec users, please keep in mind that your program is web-based, therefore when you finalize a report it will show on our report the following day. Please drop your work off in our office by **10 AM** the day after you finalize your batch. This will give us plenty of time to check your work for accuracy and make any necessary corrections.
- Please make sure you match your deals to your bundles. Do not send any work down with your bundle that has not been finalized. Also, double check your work prior to finalizing. This may save a lot of time correcting errors!
- Customers are created in our database when the temporary tag is issued.
 Please make sure that when you have an out-of-state resident that you are issuing a temporary tag to, you enter their information in the database <u>exactly</u> as it reads on their out-of-state drivers license. Please fax over the out-of-state drivers licenses so that we can create them correctly!

Example:

DL reads:Sally Sue Smith**Correct:**Sally Sue Smith**Incorrect:**Sally S. Smith



Happy Easter from the Dealer Office!